**CERTIFIED MAIL - RETURN RECEIPT REQUESTED**

facIdentificationNumber

**transmittalLetterDate**

granteeName

granteeAddress

In accordance with 45 CFR 98.66(f), you may request reconsideration by the Assistant Secretary. A request for reconsideration will not preclude your right to a subsequent appeal. Your written request for reconsideration by the Assistant Secretary must be made within 30 days of the date of this letter, and must include a copy of this disallowance letter, and be sent to:

In accordance with 45 CFR 98.66(f), you may request reconsideration by the Assistant Secretary. A request for reconsideration will not preclude your right to a subsequent appeal. Your written request for reconsideration by the Assistant Secretary must be made within 30 days of the date of this letter, and must include a copy of this disallowance letter, and be sent to:

In accordance with 45 CFR 98.66(f), you may request reconsideration by the Assistant Secretary. A request for reconsideration will not preclude your right to a subsequent appeal. Your written request for reconsideration by the Assistant Secretary must be made within 30 days of the date of this letter, and must include a copy of this disallowance letter, and be sent to: